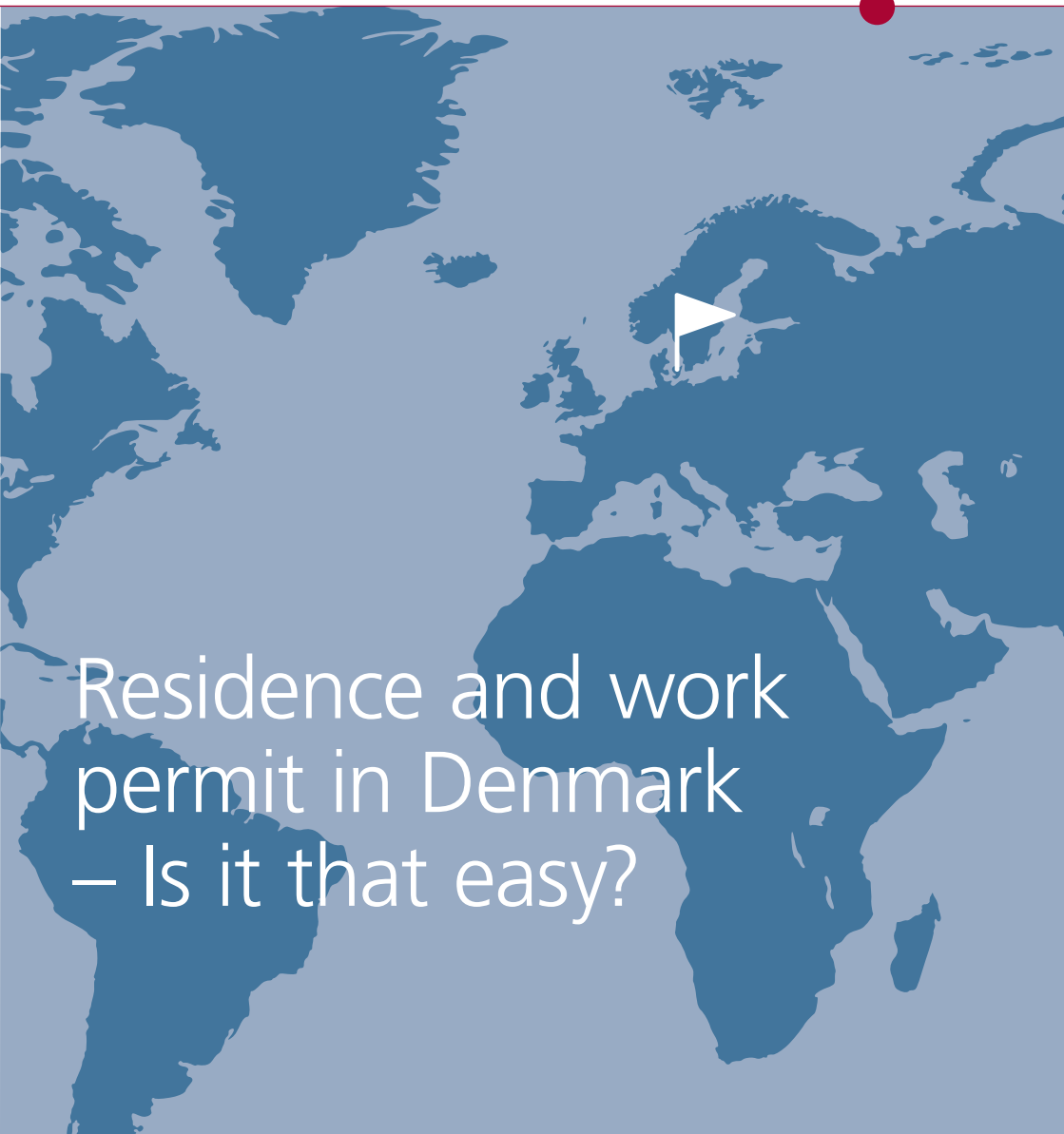




Residence and work permit in Denmark – Is it that easy?

RESIDENCE AND WORK PERMIT IN DENMARK – IS IT THAT EASY?

Have you ever considered working at the University of Copenhagen?

As a citizen outside the EU/EEA, you must apply for a Danish residence and work permit if you want to take up employment at the University of Copenhagen.

If you are offered a position as a researcher at the University of Copenhagen, you do not need to apply for your own residence and work permit. The University of Copenhagen will apply on your behalf.

You will find that the application process is easy to overcome and that it is possible to obtain a work permit within days of applying and even before the application has been processed by the Danish immigration authorities. This is only possible because of a special agreement between the University of Copenhagen and the Danish immigration authorities. This agreement allows for a quick and flexible recruitment.

If you bring a partner, he or she will receive a Danish residence permit that entitles them to work, study or start their own business. All from day one.





Photo: Copenhagen Media Center/ Maria Sattrup

WHAT ARE MY RIGHTS WHEN GRANTED A PERMIT AS A RESEARCHER?

The University of Copenhagen is certified to recruit researchers faster and easier through the fast-track scheme. The fast-track scheme entitles you to take up employment before your application for a residence and work permit has been processed. This allows for a quick and easy job start.

With a permit as a researcher, you can change job position and working hours within the University of Copenhagen without having to apply for a new work permit.

You are exempt from the requirement of a separate work permit if you want to take up sideline employment with other employers in Denmark. However, any sideline employment must be naturally related to your employment at the University of Copenhagen.

Furthermore, you are, as a researcher, allowed to carry out unpaid voluntary work in Denmark.

Your permit allows you the flexibility of deregistering your Danish address and periodically work and reside outside of Denmark during your employment at the University of Copenhagen.

Your permit will also include a job-seeking period beyond your employment. You can use this period to look for job opportunities in Denmark. If you find a new job during the job-seeking period, you can start as soon as you have submitted an application for a new work permit.

Your permit allows you to travel within the Schengen area for up to 90 days within a 180-day period. However, it does not allow you to work in other Schengen countries.

APPLICATION PROCESS – WHAT DO I NEED TO DO?

On behalf of the University of Copenhagen, International Staff Mobility (ISM) will initiate your application process. You will receive an email requesting all the information needed to apply on your behalf. You will find the application process manageable and easy to follow.

ISM will complete the application process on your behalf and inform you on how to proceed. You will be asked to have your biometric features recorded, that is facial photo taken and fingerprints recorded.

You can have your biometrics features recorded in Denmark, at a Danish diplomatic mission abroad or at an application centre in the country, where you reside. Please note that the individual diplomatic mission can have additional requirements regarding payment of fees.

The Danish immigration authorities will process your application within 30 days from the day you record your biometric features.

If you need a quick job start because your employment is in less than 30 days after having your biometric features recorded this is also a possibility. ISM will guide you on how to get a provisional permit if you can enter into Denmark legally and have your biometric features recorded in Denmark or how you can get a quick job start if you cannot enter into Denmark legally before your employment begins.

Read more about where you can have your biometric features recorded: www.um.dk/en – Travel and Residence – Where to apply for a visa or residence permit.

The processing fee for a residence and work permit as a researcher is DKK 3,025 (2019 level).

APPLICATION PROCESS – RESIDENCE AND WORK PERMIT ON THE FAST-TRACK RESEARCHER SCHEME

ISM will request the needed information from you

You will record your biometric data within 14 days: facial photo and fingerprints

ISM will inform you once your permit has been issued



ISM will complete your application online

Immigration authorities will process the application within 30 days after biometric data are recorded

WHAT ABOUT MY FAMILY?

Holding a permit as an accompanying family member to an employee at the University of Copenhagen grants you rights from day one and as long as your partner holds a valid permit to Denmark.

Your permit entitles you to take up employment in Denmark regardless of employer or job description. You can work part time or full time and you can change job without having to apply for a new work permit.

You are allowed to start your own business just as you can study in Denmark.

Your permit allows you to travel in the Schengen area for up to 90 days within 180 days. However, the permit does not allow you to work in other Schengen countries.

You can deregister your Danish address and stay abroad periodically if accompanied by your partner during your partners employment at the University of Copenhagen.



APPLICATION PROCESS

– ACCOMPANYING FAMILY

On behalf of the University of Copenhagen, International Staff Mobility (ISM) will guide you on how to apply for a permit as an accompanying family member. You will find the application process manageable and easy to follow.

The information on how to apply will be included when we email your partner.

Once you have submitted the online application, you need to have your biometric features recorded, that is facial photo taken and fingerprints recorded.

You can have your biometrics features recorded in Denmark, at a Danish diplomatic mission abroad or at an application centre in the country, where you reside. Please note that the individual diplomatic mission can have

additional requirements regarding payment of additional fees.

The Danish immigration authorities will then process the application after the biometric features are recorded.

The official processing time is 60 days. However if you submit the application together with your partner, both applications will as a general rule be processed at the same time. The same goes if you bring children.

Read more about where you can have your biometric features recorded:
www.um.dk/en – Travel and Residence – Where to apply for a visa or residence permit

The processing fee for a residence permit as an accompanying family member is DKK 1,515 (2019 level).

APPLICATION PROCESS – RESIDENCE AND WORK PERMIT FOR ACCOMPANYING FAMILY MEMBER

ISM will guide you on the application process → information included in email to your partner



Submit the online form → have your biometric features recorded within 14 days: facial photo and fingerprints



Immigration authorities will process the application



The Danish diplomatic mission will inform you once the permit has been issued



Processing time is 60 days unless you apply with your partner → then 30 days

