International Staff Mobility

Checklist – EU Citizens

1) Starting out
Visit the ISM website ism.ku.dk to learn about important things such as the registration process in Denmark.

2) Housing
It’s a very good idea to begin searching for a place to live in Copenhagen in advance.

3) EU Certificate
When you arrive in Denmark, the first step is to register for your EU Certificate. This certificate is mainly used to apply for the CPR number.

4) CPR number
Then you must register for a CPR number. Your CPR number gives you access to health care among other things. Important: you need a legal address in Denmark in order to register and you need your CPR number for many other things in Denmark.

5) Tax authorities
Register with the tax authorities. If you are eligible for the researcher taxation scheme, ISM can apply on your behalf.

6) Bank account
When you have your CPR number, you can open a Danish bank account. Please contact ISM for more information.

7) Good to go!
ISM events are a great opportunity to meet other international staff and to receive information about working and living in Denmark. Check ism.ku.dk/events.