TEMPLATE FOR AN ACADEMIC CV

HEADING: Curriculum Vitae - Research Emphasis (use a catchy title)

PERSONAL DATA: (you can also insert this into your page header) Name Address Phone number E-mail address

RESEARCH EXPERIENCE

In reverse chronological order. Include awards and scholarships. Include the name of your doctoral supervisor and funding body, if appropriate. Moreover describe primary competencies gained.

| [period] | [Postdoctoral Research] |
|---|---|
| [period] | [Doctoral Research] |
| [period] | [Doctoral Research] |
| [period] | [Undergraduate Honors Research] |
| EDUCATION In reverse chronological order. Focus on higher education onwards. | |
| [period] | [Name of institution, city, country, level of studies, content and primary competencies gained] |
| [period] | [Same as above for previous degrees/courses] |

AWARDS AND HONORS

Include awards and honors for research projects or to attend meetings or conferences, prizes etc.

TEACHING EXPERIENCE

In reverse chronological order.

[period] Instructor

[period] Co-Instructor

[period] Teaching Assistant

[period] Instructor

PUBLICATIONS AND PRESENTATIONS

A reverse chronological list is a prerequisite, best presented as an appendix. Include journal articles, books or chapters of books, reports and patents.

ATTENDANCE AT CONFERENCES AND SEMINARS

Highlight any invitations to present, provide papers or posters.

PATENTS

- Patent X,XXX,XXX
- Patent X,XXX,XXX

TECHNOLOGY TOOLS

Emphasise specialist/technical expertise, IT skills, plus any skills required for the job.

REFERENCES

Details of two or three referees (usually at least two academic). Ask for permission first.